Title

**Section 1 | Contact details and background information of the host institution**

max 1 page

Please provide contact details (names, addresses, email, phone and website links) for the:

* legal representative of the host institution in which the proposed partner site would be embedded;
* main applicant representing the partner site (normally the principle investigator leading the efforts at the partner site).

Please provide background information on the host institution (legal entity) including:

* date of founding, number of staff, and main research activities;
* position of the proposed partner site within the host institution (e.g. department or core facility within a university, working group within an applied research institute, platform group within a company etc.).

The written confirmation of the host institution’s directorate concerning the participation as an Instruct Centre and the provisioning of the infrastructure capacities outlined in this proposal, respectively, can be attached as an annex.

**Section 2 | Scientific excellence of the proposed partner site**

max 1 page, excluding CVs and publications, which can be attached as an annex

The following information should be provided:

* A description of the scientific profile and accomplishments of the proposed partner site including number of staff, relevant scientific or technological expertise, key research highlights and accomplishments. Please indicate how the research profile aligns with Instruct-ERIC.
* The curriculum vitae of the main applicant and up to three additional personnel from the prospective partner site.
* A list of any relevant publications, products, services (including widely used datasets or software), or other achievements of the partner site.

**Section 3 | Technical capabilities of the partner site and associated facilities at the host institution**

up to 2 pages

The applicant partner site will be nominated as Instruct Centre, if it demonstrates that it has the instrumentation, expertise, and capacities needed, and meets relevant criteria listed in the Instruct statutes.

Please list associated support / core facilities within the host or affiliated institutions that could also be utilised by the partner site for Instruct-ERIC projects.

**Section 4 | Achievements and existing capacity to provide services, including track record in project execution**

up to 1 pages

Please summarise selected projects supported by the proposed partner site in the last six years:

* Project scope
* Scientific and technical features
* List of used technologies and/or instrumentation
* Key outcomes (e.g. scientific peer-reviewed publications, patents granted, students trained)

**Section 5 | Capacities for user projects, sustainability, and coordination**

max. 2 pages

Please list the extend of infrastructure capacity (including personnel hours) that can be provided for Instruct-ERIC.

For the following five years, please estimate the annual number of projects that could be handled and/or number of slot or measurement periods that could be available to Instruct-ERIC.

Outline the sustainability plan for the proposed partner site for the long term (>five years) and describe how the provisions within the sustainability plan would provide a secure basis for continued collaboration with Instruct-ERIC.

**Section 6 | Added value for the Instruct-ERIC and alignment with the goals of Instruct-ERIC**

max. 1 page

Prospective partner sites should briefly describe how their participation in the Instruct-ERIC would provide added value to the users and the network. Specific examples may involve:

* Providing complementary or unique technologies and expertise
* Introducing appropriate QC processes and standardisation in methodology that helps improve data reproducibility in early stage research
* Providing broad access to advanced instrumentation, novel software tools etc.